



APPLICATION FOR EMPLOYMENT — NON-EXEMPT POSITION

We are an equal opportunity employer and will not discriminate in the hiring process on the basis of sex, religion, race, color, age, disability, sexual orientation, marital or veteran status, national origin or genetic information.

Date:

Applicant Name:

Present Address:

Telephone:

Permanent Address (If different from present address):

Are you 18 years old or older?

Yes No

Are you authorized to work in the U.S.?

Yes No

Have you ever worked or attended school under another name? If so, under what name?

Have you ever been convicted of a crime?* Yes No

If yes, give details, including date(s):

* A "yes" answer will not automatically disqualify you from employment. We will consider the nature and date of the offense and the job for which you are applying for job-related purposes only, and only to the extent permitted by applicable law.

POSITION DESIRED

Position:

Date you can start:

Are you able to work:

Weekends* Yes No Holidays* Yes No Nights* Yes No

* if required for the position for which you're applying

Are you available to work overtime? Yes No

Have you previously worked for this company? If so, from _____ to _____

Reason for leaving:

Former supervisor(s) at this company:

How did you learn about this opening?		
Are you currently under a non-compete agreement with a previous employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If so, the agreement is with _____ for a duration of _____ starting on _____ and ending on _____.		
EDUCATION		
High School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Technical School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
College/University:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Other education or training:		
Other special skills:		
MILITARY EXPERIENCE		
Branch of Service:	Dates Served:	Rank at Discharge:
Education and Training:		
WORK EXPERIENCE		
Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.		
Employer:		Address:
From _____ to _____	Position Held:	Reason for leaving:
Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:		
Starting Hourly Pay:		Final Hourly Pay:
Employer:		Address:
From _____ to _____	Position Held:	Reason for leaving:
Supervisor's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:		

Starting Hourly Pay:		Final Hourly Pay:	
Employer:		Address:	
From	to	Position Held:	Reason for leaving:
Supervisor's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:			
Starting Hourly Pay:		Final Hourly Pay:	
AUTHORIZATION AND ACKNOWLEDGMENTS			
<p>I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any false statements on this application may be grounds for dismissal.</p> <p>I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed above, and authorize them to release all information concerning my previous employment and any other pertinent information these references might have, personal or otherwise. I release all parties from all liability for any damage that may result from furnishing this information to you.</p> <p>I understand and agree that the company may obtain or have prepared a consumer/investigative consumer report concerning my prior employment, military record, education, credit worthiness, or credit standing, credit capacity, character, general reputation, personal characteristics, criminal background, or mode of living. By signing below, I authorize the company to obtain such a report.</p> <p>I understand and agree that I may be asked to submit to pre-employment tests (including a drug test) upon a conditional offer of employment.</p> <p>I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time and without prior notice. I understand that nothing in this application constitutes an employment contract.</p> <p>If employed, I will abide by the organization's rules and procedures.</p> <p>Applicant Signature:</p> <p>Date:</p>			